

## Mentoring Plan, Name of Post doc

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By: Supervisor Name

Date:

### Overview

An overview of the project the postdoc will be working on. Role of the mentor/supervisor (regular meetings, training, etc).

### Specifics of the postdoctoral work in the following areas:

#### *Onboarding*

- Plans to adjust the incoming postdoc to research group/lab (i.e. assign a lab buddy for the first six months; plan for more frequent meetings with faculty supervisor during the first six months, etc.)

#### *Communication*

- Expectations/plan regarding collaboration(s), meetings, trainings etc.

#### *Research Progress*

- Expectations for and tracking of research progress.

#### *Supervisory and Mentoring Skills*

- Plan for development of the postdoc supervisory and mentoring skills. For example, students supervised, team meeting presentations, etc.

#### *Scientific Writing*

- Expectations/plan regarding publications, grant proposals, etc.

#### *Assistance with Teaching*

- Expectations/plan regarding assistance with particular teaching activities (course number, effort involved etc.)



*Presentation skills*

- Expectations/plan regarding group presentations, seminar talks, etc.

*Critical assessment skills*

- Expectations/plan regarding opportunities to comment on others' work.

*Networking*

- Networking plan for the year.

*Acknowledgement that a meeting has occurred*

| Postdoc Signature and Date | Supervisor Signature and Date |
|----------------------------|-------------------------------|
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| Postdoc Print Name         | Supervisor Print Name         |
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