

**CHEME- OFFICE OF FINANCIAL MANAGEMENT
FACULTY ASSIGNMENTS**

Catherine SFO	Kristal SFO	Lepka FO	Liona Sr. FC	Sibora Cjapi Sr.FC
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- Stephanopoulos, Greg - Cohen - Wittrup - Evans	- Strano - Tisdale	- Hatton - Kulik - Hammond - Jensen - Armstrong - Brushett	- Chakraborty - Qi - Rutledge - Trout - Green - Smith, Zachary	- Coley - Myerson - Roman - Chung (IMES) - Bazant - Olsen - Love
Projects	Projects	Projects	Projects	Projects
Team Leader Post award Management Oversee entire research portfolio Summer Salary System Management Bio-Made (shared with Prossy) FDA (shared with Prossy) Audit Weekly staff agenda	Pre-award Management Oversee C&P CENT2. Under Recovery /Cost-share reporting Finance Staff Management Supervisor Solicitation emails OSATT liason	Consortium Project Staff mentorship Finance Staff Management Supervisor Audit help Practice school Pro-card Management DACCA	Meeting minutes VPF monthly closeout emails Suspense List	Projection tool process and management FRC management
Suela Caushi, Sr. FC	Prossy FC	Rahel FC	Sean Fall	Extra stand alone Projects
scaushi@mit.edu	pnajjuma@mit.edu	rarega@mit.edu	svo@mit.edu	
- Prather - Furst - Galloway - Doyle - Brandon DeKosky	- Blankschtein - Sikes - Braatz - Anderson - Langer	- Barton - Colton - Kartish - Cooney - Stephanopoulos, George	Procard verifier FRC Supply Ordering Cognos report Team back up for Post-Award	FDA Bio-Made CERT NIIMBL DOW RAGON - MASS GENERAL
Projects	Projects	Projects	Projects	
<u>(work Dedicated only to pre-award projects)</u>	Pro-cards/Swept list (temporary) FRC Bio-Made (with Catherine's help) Team back up for Post-Award - FDA (with Catherine's help) <u>(work Dedicated only to postaward projects)</u>	Team back up for Post-Award Pro-Cards/Swept List Proposal budgets Brad's lab management 1/4 of time (Temp) Airgas projects	Continue training on other RA assignments Backing up Catherine :-)	