

Interphase EDGE/x RFA Application

Interested in a job in the MIT Office of Minority Education (OME) as an Interphase EDGE/x Residential Facilitator?

We are looking for currently enrolled undergraduate, upper-division students at MIT to work with the Interphase EDGE/x program this summer. The role of Interphase EDGE/x Residential Facilitator (RFA) is an 9-week position during the summer, during which one week is for training and eight are for teaching. The RFAs will foster a sense of community and belonging, introduce students to key concepts, problem solving, and study skills to help them prepare for academics at MIT, introduce students to MIT offices/resources and aid in their understanding of services at MIT, build a strong support network with students before the beginning of their first year, and support students' exploration of the surrounding Boston area to make MIT feel like home.

Duties include, but are not limited to:

Helping incoming MIT first year students to master problem-solving techniques, enhancing scholars' oral and written communication skills, teaching scholars about Institute resources critical to success at MIT, cultivating peer, staff, and faculty relationships as well as a network of support, develop scholars' academic, leadership, interpersonal, and professional skills, leading weekly recitations, holding office hours, being available to schedule one-on-one in-person or Zoom meetings upon request, reviewing class material, assisting with non-academic workshops throughout the summer.

Hours:

Fulltime, includes 7-day training period and 8-week program

Pay rate:

\$3,200 for RFAs working with Interphase EDGE

\$4,200 for RFAs working with Interphase EDGE **and** Interphase EDGEx

Qualities needed:

Must have completed particular class(es) and received an "A" for subject(s) seeking to tutor, experience in tutoring and/or mentoring students preferred, experience in and/or desire to work with students of diverse backgrounds, exhibit excellent level of responsibility, reliability, and punctuality, exhibit appropriate and professional behavior at all times

For more details on the position responsibilities and benefits, please review the [Position Description](#) and [Apply Here](#) starting March 3rd!

Interested in learning more about the Interphase EDGE/x Residential Facilitator position?

Are you interested in joining the Interphase EDGE/x team this summer?

Informational sessions about the RFA positions available will be held Thursday, March 4th from 1pm-2pm EST (Zoom link: <https://mit.zoom.us/j/96231441148>)

and Tuesday, March 9th, from 4pm-5pm EST (Zoom link:

<https://mit.zoom.us/j/96749986974>). If you have questions or need

accommodation to participate in the info sessions, please contact

interphase@mit.edu.

Best,

*Rin Heise (she/her/hers)
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Due to the current COVID-19 pandemic, all OME staff will be working remotely from home, indefinitely. Please allow for potentially delayed responses. If your matter is urgent, please give me a call at 617-253-4048.

NEW OME Virtual Office Hours – Fall 2020 (beginning Nov. 4th)

You can drop-in during these hours by using the appropriate Zoom link or make an appointment by [emailing us](#) or emailing an [OME team member directly](#).

Wednesdays 4:00-6:00pm EST (<https://mit.zoom.us/j/92084851467>)

Thursdays 4:00-6:00pm EST (<https://mit.zoom.us/j/94940432626>)

-NO APPOINTMENTS OR OFFICE HOURS ON HOLIDAYS